

Company Name: \_\_\_\_\_

NAIC #: \_\_\_\_\_

### Questionnaire

1. Are both the *earned premiums* and *earned premiums at prima facie rates* stated?  
\_\_\_\_\_Yes \_\_\_\_\_No  
What adjustments, if any, were made to the earned premiums at prima facie rates? Please explain in detail how the adjustments were made. If none were made, please explain why not.
  
2. Are incurred claims stated without stating earned premiums and earned premiums at prima facie rates? \_\_\_\_\_Yes \_\_\_\_\_No If "yes," please explain.
  
3. Are the beginning of year (BOY) reserves equal to the prior years' stated end of year (EOY) reserves? \_\_\_\_\_Yes \_\_\_\_\_No If "no," please provide a detailed explanation. (This applies to the premium, IBNR and claim reserves.)
  
4. Are the BOY reserves positive but no data was reported last year? \_\_\_\_\_Yes \_\_\_\_\_No If "yes," please explain.
  
5. Has the reserve methodology changed since the prior year's CIEE was filed in Virginia?  
\_\_\_\_\_Yes \_\_\_\_\_No If "yes," please explain.
  
6. Was any business transferred by assumption reinsurance? \_\_\_\_\_Yes \_\_\_\_\_No If "yes," identify the companies involved and explain how any values in the CIEE have been impacted by the transaction.

7. Has the Company changed its name or has the Company been involved in a merger since the prior year's CIEE was filed in Virginia? \_\_\_\_Yes \_\_\_\_No If "yes," please provide complete details in order that the Bureau of Insurance can appropriately combine experience for the past three years.
8. Have all totals been verified as correct? \_\_\_\_Yes \_\_\_\_No If "no," please explain.
9. Does the CIEE contain any negative numbers? \_\_\_\_Yes \_\_\_\_No If "yes," please provide a detailed explanation.

Completed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please send response to:

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